

Taipei Medical University
College of Nutrition
School of Nutrition and Health Sciences
Doctoral Program New Students Handbook



Sep 2023

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I. Instructor Profile

University Telephone : (02)2736-1661

School' s Fax:(02)2737-3112

Name	Title	Expertise and Research Domain	Contact
Chairman			
Suh-Ching Yang	Professor, Chairman of SNHS and Associate Dean of College of Nutrition	<ul style="list-style-type: none"> ■Alcoholic liver disease (ALD) ■The beneficial effects of fermented rice bran ■Nutritional supporting for Attention deficit hyperactivity Disorder (ADHD) 	Campus Extension : 6553 sokei@tmu.edu.tw
Vice Chairman			
Hsiu-Yueh Su	Vice Chairman of SNHS and Director of Department of Nutrition of TMUH	<ul style="list-style-type: none"> ■Food service management ■Food sanitation management ■Medical nutrition therapy ■Life cycle nutrition ■Community nutrition 	
Emeritus Professor			
Ming-Che Hsieh	Emeritus Professor	Nutrition, nutrition and biochemistry, health food function evaluation, lipid and vitamin metabolism.	Campus Extension : 6541 clark@tmu.edu.tw
Sang-Ling Yeh	Emeritus Professor	Clinical nutrition, dietary therapy, nutrition for critical illness, nutritional assessment.	Campus Extension : None sangling@tmu.edu.tw
Full-time Faculty			
Jane C-J Chao	Professor	<ul style="list-style-type: none"> ■Effects of epidermal growth factor on regulation of growth, metabolism, and healing of the intestinal cells ■Application of Chinese herb cocktail to the prevention and therapy of chronic diseases and cancers ■Evaluation of functional foods ■Establishment of nutrition information on web and data analysis ■Association between dietary patterns and chronic disease 	Campus Extension : 6548 chenjui@tmu.edu.tw

Yue-Hwa Chen	Professor	<ul style="list-style-type: none"> ■ Nutrition ■ Food safety ■ Diet and cancer ■ Nutritional pharmacology ■ Phytochemistry 	Campus Extension : 6550 yuehwa@tmu.edu.tw
Shih-Yi Huang	Professor	<ul style="list-style-type: none"> ■ Nutritional biochemistry ■ Vitamin and lipid biochemistry ■ Functional foods development 	Campus Extension : 6543 sihuang@tmu.edu.tw
Jiun-Rong Chen	Professor	<ul style="list-style-type: none"> ■ Effects of soy protein or its hydrolysate on metabolic syndrome, renal failure, hypertension, or lipid metabolism ■ Evaluation of functional foods 	Campus Extension : 6551 syunei@tmu.edu.tw
Hsieh Rong-Hong	Professor and Dean of College of Nutrition	<ul style="list-style-type: none"> ■ Biological energetics ■ Mitochondrial medicine ■ Estimation of function and safety of health foods ■ Molecular biology ■ Nutritional biochemistry and metabolomics 	Campus Extension : 6557 hsiehrh@tmu.edu.tw
Shyh-Hsiang Lin	Professor	<ul style="list-style-type: none"> ■ Food analysis ■ Food chemistry ■ Food processing 	Campus Extension : 6555 lin5611@tmu.edu.tw
Shwu-Huey Yang	Professor	<ul style="list-style-type: none"> ■ Public health nutrition ■ Community nutrition ■ Nutrition epidemiology ■ Nutrition education ■ Clinical nutrition ■ Vegetarian nutrition ■ Pediatric nutrition ■ Food production management 	Campus Extension : 6568 sherry@tmu.edu.tw
Yi-Wen Chien	Professor	<ul style="list-style-type: none"> ■ Nutrition ■ Clinical nutrition ■ Nutritional biochemistry ■ Community nutrition ■ Pediatric nutrition ■ Diet planning 	Campus Extension : 6556 ychien@tmu.edu.tw

Yi-Chun Chen	Professor (Administrative teacher for graduates)	<ul style="list-style-type: none"> ■ Maternal and child nutrition ■ Nutrition education ■ Behavior science ■ Public health policy 	Campus Extension : 6559 yichun@tmu.edu.tw
Jung-Su Chang	Professor (Administrative teacher for international students)	<ul style="list-style-type: none"> ■ Obesity-related nutrition deficiency ■ Anemia of inflammation ■ Technology-based nutrition care ■ Image-based dietary assessment ■ 3D food image 	Campus Extension : 6542 susanchang@tmu.edu.tw
Shih-Min Hsia	Professor (Administrative teacher for undergraduate students)	<ul style="list-style-type: none"> ■ Reproduction and endocrinology ■ Effects of herbal extracts or nutrients on Leydig cells (testis) and granulosa cells (ovary) ■ Effects of herbal extracts or nutrients on PCOS, dysmenorrhea, SLE, and female-related cancer (endometrial, ovary and breast cancer) ■ Effects of herbal extracts or nutrients on age-related macular degeneration (AMD) 	Campus Extension : 6558 bryanhsia@tmu.edu.tw
Chiu-Li Yeh	Professor	<ul style="list-style-type: none"> ■ Clinical nutrition ■ Nutritional biochemistry ■ Nutritional immunology 	Campus Extension : 6554 clyeh@tmu.edu.tw
Sing-Chung Li	Associate Professor	<ul style="list-style-type: none"> ■ Nutrition and metabolic diseases ■ Vitamin and mineral nutrition ■ Disease-specific formula foods ■ Health food function evaluation ■ Dietary assessment ■ Molecular nutrition 	Campus Extension : 6560 sinchung@tmu.edu.tw
Chun-Kuang Shih	Associate Professor	<ul style="list-style-type: none"> ■ Diet and colorectal cancer ■ Health-promoting effects of grains and dietary fiber ■ Health-promoting effects of probiotics and fermented food 	Campus Extension : 6569 ckshih@tmu.edu.tw
Wan-Chun Chiu	Associate Professor	<ul style="list-style-type: none"> ■ Effect of dietary fats on metabolic changes in postmenopausal condition ■ Effects of Immunonutrients on immunomodulation in critical diseases 	Campus Extension : 6561 wanchun@tmu.edu.tw

		<ul style="list-style-type: none"> ■ Mitochondrial function in metabolic diseases ■ Gut microbiota in health and disease 	
Ya-Ling Chen	Assistant Professor	<ul style="list-style-type: none"> ■ Nutrition ■ therapeutic nutrition ■ Alcoholic and non-alcoholic liver injury animal model application ■ Alcoholic liver disease and non-alcoholic liver disease in animal study 	Campus Extension : 6547 ylchen01@tmu.edu.tw
Duong Van Tuyen	Assistant Professor	<ul style="list-style-type: none"> ■ Dietary intake, metabolic syndrome, cardiovascular risks, and mortality in hemodialysis patients. ■ Body composition and all-cause mortality in hemodialysis patients. ■ Nutritional biomarkers in hemodialysis and peritoneal dialysis patients. ■ Epidemiology study on hypertension, chronic kidney diseases. ■ Evaluation of research instruments. ■ Health literacy, healthy diet literacy in Asia. ■ Fear, Anxiety, Depression, Health related quality of life. 	Campus Extension : 6545 tvduong@tmu.edu.tw

University Telephone : (02)2736-1661

School' s Fax:(02)2737-3112

Administration Staff	
Manager of College (Ms. Hui-Ru, Tsai)	Campus Extension : 6538 tammy@tmu.edu.tw
Secretary of College (Ms. Pei-Chun, Chung)	Campus Extension : 6540 peichun@tmu.edu.tw
Project assistant of College (Hiring)	Campus Extension : 6544
Secretary of School (Ms. Yu-Ying Chao)	Campus Extension : 6562 cyyheidi@tmu.edu.tw
Technician of School (Ms. Hsiang-Chi Peng)	Campus Extension : 6546 hcpeng@tmu.edu.tw
Secretary of Chinese Taipei Society for the Study of Obesity (Ms. Yi-Ru Wang)	Campus Extension : 6565 ctsso1996@gmail.com
Secretary of Nutrition Society of Taiwan (Ms. Wei Ting, Tsai)	Campus Extension : 6565 nutrition@nutrition.org.tw
653 Lab	Campus Extension : 6563
654 Lab	Campus Extension : 6564
655 Lab	Campus Extension : 6549
656 Lab	Campus Extension : 6566
657 Lab	Campus Extension : 6567
408 Lab	Campus Extension : 6505

II. Doctoral Program Graduation Procedure

Year	Required Completion for Graduation
1 st and 2 ^{ed} Year	<ol style="list-style-type: none">1. Complete all required graduation credits.2. Shall complete 2/3 or more of their graduation credits before they may apply for the qualification exam.
3 rd Year--	<ol style="list-style-type: none">1. After completing the dissertation and meeting the conditions of graduation requirements, students may apply for Degree Examination. (Including took the course - Research ethics)2. Step 1 of Degree Examination: Document review. After review by the administrative teacher, the committee of school will check again.3. Step 2 of Degree Examination: Oral Defense. The advisor will submit a list of Oral Defense Committee members for approval by the Chairman of the school, and subsequent selection by the Dean of College.4. After passing the oral defense, submit application to the University for doctoral degree conferral.

III. Graduation Requirements for Doctoral Program

Graduation Requirements for Doctoral Program

Revised and approved on Dec 06, 2022 by the Academic Affairs Meeting

Article I. Duration of Study: In accordance with the regulations of the TMU Academic Regulations.

Article II. Credit Requirements:

1. In accordance with the required and elective course requirements for the year of enrollment year.
2. Foreign students may use approved credits from other departments and institutes of the same level within TMU towards their graduation credits.
3. Domestic students, overseas Chinese students, and Mainland students who are admitted to doctoral programs in this School from non-nutrition related departments or equivalent academic ability shall take make up courses offered by teachers from this School in TMU's undergraduate department (including at least 3 credits of Nutrition and at least 2 credits of Therapeutic nutrition or Therapeutic nutrition) if they have not taken at least 4 credits each of nutrition and diet therapy courses before enrollment. The makeup credits shall not be counted towards graduation credits.

Article III. Doctoral Qualification Exam:

1. Doctoral students shall complete two-thirds or more of their graduation credits before they may apply for the qualification exam.
2. Application for the qualification exam shall be submitted to the administrative teacher one month before the scheduled examination.
3. Examination method: The thesis advisor shall form a qualification examination committee comprising five to nine members, of which one-third or more shall be members from outside TMU. The outside member may include a member from other departments. Members of the examination committee shall have associate professor qualification or above, or have been attending physicians for five years or above.

4. After passing the qualification examination, students shall be qualified as candidates for the doctoral degree. Each student shall be limited to taking the exam twice, and shall be withdrawn from school upon failing the second exam.

Article IV. Doctoral Degree Exam:

1. The research topic of the doctoral candidate shall be relevant to the field of nutrition. The candidate shall complete the required and elective credit requirements and pass the qualification exam at least one semester in advance before applying for the dissertation exam.
2. Preliminary School review for the doctoral degree exam: Before applying for the doctoral degree exam, the following documents shall be submitted for department-level review and approval before applying to the University for the degree exam:
 - (1) The abstract of the doctoral dissertation.
 - (2) SCI paper publication acceptance letter or proof of publication (including journal ranking in field): The research results completed during the doctoral program shall be published in professional journals. The published paper shall include the advisor or co-advisor as the corresponding or co-corresponding author. The content of the article shall be consistent with the content of the doctoral dissertation. The publications shall also be consistent with the following: original SCI/SSCI academic paper published (acceptance letter is also acceptable) with the student as the single first author, and the total of the Impact factor (IF) of all the papers shall be ≥ 3.0 . The IF score shall be calculated based on the best scores in accordance with the JCR announcement in the past five years.
 - (3) Proof of English proficiency according to one of the following English tests:
 1. Pass the IBT with a score of 71 or above, intermediate or advanced English preliminary test (written test), a TOEIC score of 700 or more or an English test score equivalent to or above this score.
 2. Have studied abroad (in countries where English is the first official language) for one year or more (including at least 6 months in the same unit).
 3. Taken 4 credits of makeup English courses (at least 2 credits of English (1) or (2) from different classes; the remaining 2 credits may be from elective courses listed in the TMU Graduate Students English Proficiency Verification Implementation Measures). Students shall score 70 points or more to pass the courses. In addition, the paper shall also be orally presented at an international conference. Credits from the makeup courses shall not be counted towards graduation credits.

Verification from an international conference shall be defined as follows:

- (1) International conferences that are held in countries other than Taiwan and China (including Hong Kong and Macao).
 - (2) English is the language used in the conference.
 - (3) Students choosing to participate in an international conference shall complete the School of Nutrition and Health Sciences Doctoral Program International Conference Oral Presentation Application Form for approval by the department-level review before proceeding.
 - (4) After the conference, the following supporting documents shall be submitted: registration receipt, certificate of acceptance of the oral report, certificate of completion of the oral report.
3. The School shall recommend five to nine members for the doctoral degree exam committee, of which one-third or more shall be members from outside TMU. The Dean of College shall select from the recommendation list, and appoint one member as the convener. The advisor and co-advisor shall not be the convener. Please refer to the TMU regulations for committee member qualifications.
4. The degree examination for doctoral degree candidates shall be in the form of an oral examination and shall be conducted in accordance with the following regulations:
- (1) The examination shall generally be publicly conducted. The examination time, venue and thesis topic shall be announced in advance.
 - (2) The degree examination committee members shall attend the examination in person, and shall not appoint representatives to attend on their behalf. At least five members of the degree examination committee shall be present before the examination may proceed.
 - (3) The passing score for the degree examination is 70 points. The full score is 100 points. The passing score shall be determined by the average of scores given by the attending members. However, if one third or more of the attending members give a failing score, the exam shall be considered a fail and the scores shall not be averaged. Candidates who fail the degree exam may apply to retake exam after six months.

IV. List of Courses

List of Courses for **Ph.D. Program** in School of Nutrition and Health Sciences in TMU
(Applicable to Newly-Admitted Students from **112 Academic Year**: [Click](#))

Category	Course title	Credits	Required/ Elective	Full /Half Year	Grade Level 1		Grade Level 2		Language
					Fall	Spring	Fall	Spring	
Core Courses for Postgraduate Students	Research ethics	0	R	H	0	0			English
Core Courses for Postgraduate Students (Required) Subtotal credits		0			0	0	0	0	
Core Courses for Postgraduate Students in College	Seminar	1	R	H	1				English
	Seminar	1	R	H		1			English
Core Courses for Postgraduate Students in College (Required) Subtotal credits		2			1	1	0	0	
Core Courses for PhD Students in College	Scientific writing & publication skills	2	R	H		2			English
Core Courses for PhD Students in College (Required) Subtotal credits		2			0	2	0	0	
Required Courses	Special topics in nutritional biochemistry	2	R	H	2				English
	Special topics in clinical nutrition (I)	2	R	H	2				English
	Molecular biology in nutrition	2	R	H		2			English
	Special topics in clinical nutrition (II)	2	R	H		2			English
	Seminar	1	R	H			1		English
	Seminar	1	R	H				1	English
Required Courses Subtotal credits		10			4	4	1	1	

Dissertation	Dissertation	12	R	H			12	12	Chinese/ English
Dissertation Subtotal credits		12			0	0	12	12	
Core Courses for Postgraduate	Health data analysis	2	E	H	2				Chinese
Core Courses for Postgraduate (Elective) Subtotal credits		2			2	0	0	0	
Core Courses for Postgraduate Students in College	Nutrition & health (I)	2	E	H	2				English
	Oversea studies	1	E	H	1	1			Chinese
	Special topics in sports nutrition	2	E	H		2			Chinese
	Nutrition & health (II)	2	E	H		2			English
Core Courses for Postgraduate Students in College (Elective) Subtotal credits		7			3	5	0	0	
Elective Courses	Individual studies (I)	1	E	H	1				English
	Individual studies (II)	1	E	H		1			English
	Individual studies (III)	1	E	H			1		English
	Individual studies (IV)	1	E	H				1	English
Elective Courses Subtotal credits		4			1	1	1	1	

V. Thesis Topic and Thesis Advisor Selection

臺北醫學大學保健營養學系碩/博士班論文指導教授同意單

School of Nutrition and Health Sciences, TMU

Master's/ Doctoral Dissertation Advisor Consent Form

姓名 Name		學號 Student ID	
住址 Address			
常用電子信箱 E-mail			
電話 Telephone	住家 Home : 手機 Cell Phone :		
研究主題 (暫定) Thesis Topic (Provisional)			
論文指導教授簽章 Signature of Thesis Advisor			
共同指導教授簽章 Signature of Co-Advisor			
系主任簽章 Signature of Chairman		行政老師簽章 Signature of Admin-Teacher	

本人已詳閱並願意遵循____年度保健營養學系碩士班新生手冊內所列之畢業相關規定 ;若無法達到該畢業規定，本人同意延後或放棄學位論文審查資格。

I have read and agree to comply with the graduation regulations listed in the _____
(Academic year) School of Nutrition and Health Sciences Handbook for Doctoral Program
New Students Handbook. If I cannot meet the graduation requirements, I agree to
postpone or relinquish my eligibility for dissertation review.

研究生簽章 Signature of Graduate Student : _____

臺北醫學大學保健營養學系碩/博士班指導教授異動申請表

School of Nutrition and Health Sciences

Change Master's/ Doctoral Dissertation Advisor Form

姓名 Name		學號 Student I.D.	
電子信箱 E-mail			
手機號碼 Cell phone			
<p>本人擬申請更換指導教授，原因如下，呈請同意。</p> <p>原因 Reason :</p> <p>研究生簽章 Signature of Graduate Student : _____</p> <p>日期 Date : _____</p>			
原指導老師簽章 Signature of Original Advisor		異動後指導老師簽章 Signature of New Advisor	
行政老師簽章 Signature of Admin-Teacher		系主任簽章 Signature of Chairman	

VI. Doctoral Dissertation **Proposal** (Examination) Documents for School of Nutrition and Health Sciences

保健營養學系博士班論文計畫(資格考)審查申請單

School of Nutrition and Health Sciences

Application Form for Doctoral Proposal (Qualifying Examination)

申請日期(Date) :

1. 學生姓名及學號 Student' s name and ID number :

2. 審查日期(Date of proposal defense) :

3. 審查地點(Defense venue) :

4. 論文計畫題目(Proposal title) :

5. 指導教授(Advisor) : _____
6. 行政老師(Administrative teacher) : _____
7. 系主任(Chair of school of Nutrition and Health Sciences) :

8. 繳交資料(Application) :
 - A.申請單(Supplication form)
 - B.審查委員名單(List of committee members)

碩/博士班論文計畫審查委員名單

List of committee members

學生姓名及學號 Student' s name and ID no. : _____

論文計畫題目 Proposal title : _____

指導教授 Advisor : _____

審查委員名單 Committee member list :

召集人 Chair/ 委員 Member	姓名 Name	職稱 Position Title	服務單位 Affiliation	校外/校內系外/ 系內 School/Institute	備註 Remark (如共同指導教授) (Ex. Co-advisor)

指導教授簽名 Signature of Advisor

系主任簽名 Signature of Chair of School of Nutrition and Health Sciences

保健營養學系碩/博士班論文計畫(資格考)審查表
School of Nutrition and Health Sciences
Master's /Doctoral Proposal (Qualifying Examination) Review Form

(如有五位委員請自行影印五份)

(Please make 5 photocopies if there are 5 Committee members)

保健營養學系 碩/博士班論文計畫(資格考)審查表 School of Nutrition and Health Sciences Master's /Doctoral Proposal (Qualifying Examination) Review Form			
報告者 Student Name		學號 Student I.D. Number	
日期 Date		地點 Venue	
論文計畫題目 Dissertation Proposal Topic			
評語及建議 Comments and Suggestions			
審查結果 Review Outcome	<input type="checkbox"/> 通過 Pass <input type="checkbox"/> 微幅修改 Minor revision <input type="checkbox"/> 大幅修改 Major revision <input type="checkbox"/> 不通過 Fail		
審查委員 Review Committee Member		審查委員簽章 Review Committee Member Signature	

保健營養學系碩/博士班論文計畫(資格考)審查證明

School of Nutrition and Health Sciences

Master's /Doctoral Proposal (Qualification Examination) Certificate of Review

茲證明保健營養學系博士班學生 _____

以論文計畫題目 _____

通過博士班論文計畫審查。

It is hereby certified that _____, doctoral student at the School of Nutrition and Health Sciences has passed the review for the proposal defense of the dissertation entitled _____.

審查委員 Review Committee Member : _____ 簽章 Signature

_____ 簽章 Signature

_____ 簽章 Signature

_____ 簽章 Signature

指導教授 Dissertation Advisor : _____ 簽章 Signature

備註 Note :

日期 Date: _____(年 yyyy)_____(月 mm)_____(日 dd)

保健營養學系碩/博士班論文計畫審查費收據清冊
School of Nutrition and Health Sciences
Payment Receipt for Master's /Doctoral Proposal Review Fee

學生姓名及學號 Student Name and Student Number :

論文題目 Dissertation Title :

審查日期 Review Date : _____(yyyy)_____(mm)_____(dd)

No.	委員姓名 Name of Committee Member	身分證字 號 ID Number	實領金額 Amount Received	簽章 Signature	戶籍住址(區、里、鄰 請務必填寫) Address of Residence (Please include district, village, neighborhood)
1					縣(市) 市區鄉鎮 村里 鄰 路(街) 段 巷 弄 號 樓之
2					縣(市) 市區鄉鎮 村里 鄰 路(街) 段 巷 弄 號 樓之
3					縣(市) 市區鄉鎮 村里 鄰 路(街) 段 巷 弄 號 樓之
4					縣(市) 市區鄉鎮 村里 鄰 路(街) 段 巷 弄 號 樓之
5					縣(市) 市區鄉鎮 村里 鄰 路(街) 段 巷 弄 號 樓之

合計新台幣 (請用國字大寫, 如: 壹仟元整) :

Total: N.T. Dollars _____ only (Please spell out the dollar amount, e.g. One Thousand Dollar Only).

* 校外委員 1,000 元, 校內系外委員 600 元, 系內委員不支領。

* Committee member from outside the University: NT\$1000; Committee member from outside the Department: NT\$600. Committee member from the Department is unpaid.

行政老師 Administrative Teacher : _____ 系主任 Chairman : _____

指導教授 Dissertation Advisor _____ 身分證字號(代付款用)ID Number : _____

[Note for proposal]

After the dissertation proposal review, submit the following:

1. Master's /Doctoral Proposal (Qualification Examination) Certificate of Review (original).
Please keep a personal copy.

2. Payment receipt for the review fee (Original).

3. The poster with your proposal information, such as Title, time, place and committee members etc..

4. Each doctoral student may apply for a **NT\$600** meal reimbursement for the doctoral dissertation proposal through the School of Nutrition and Health Sciences Master's and Doctoral Program Budget (Budget code: 112-6202-002-101).

VI. University Regulations for Oral Defense (**Degree Examination**)

1. Before apply the degree examination, please submit the documents to the administrative teacher or the secretary of School:

- (1) One copy of Proof of English Proficiency.
- (2) One copy of each article published in journal.

2. Graduate students should apply for their Degree Examination before the deadline in mid-October (the first semester) or late March (of the second semester). The exact dates are based on the University Calendar for the current academic year. (Please apply through the Academic Affairs Information System: <https://newacademic.tmu.edu.tw/>). Submit application documents and two 2-inch photos in master/doctoral commencement cap to the Administrative Instruction Section (collected by the master's program class representative and submitted together).

3. Oral defense must be completed by the schedule that Registration Group announce, After the Degree Examination, the graduate student must immediately submit the Taipei Medical University Payment Receipt for Student Thesis Review Fee + the poster that you posting at 1st floor to the School Secretary's Office. Each doctoral student may apply for a NT\$800 meal reimbursement for the doctoral oral defense through the School of Nutrition and Health Sciences Master's and Doctoral Program Budget (Budget Code: 112-6202-002-101). For details, please contact Miss Peng Hsiang-Chi.

4. Submit all the oral defense result to the administrative teacher or the secretary of School.

5. After documents have been confirmed and approved, program office will receive qualified list from Registration Section. Student may fill out graduation forms one work day after notification by program office. Diploma can be obtained after graduation forms are submitted. And please hand in the thesis with hardcover to program office.

6. Obtain the doctoral and master' s dissertation e-file upload authorization from the National Digital Library of Theses and Dissertations in Taiwan website (<http://ndltd.ncl.edu.tw/cgi-bin/gs32/gswweb.cgi/ccd=0xPR4x/webmge?Geticket=1>), and submit an electronic copy of dissertation to the University Library website (<http://cetd.tmu.edu.tw/etdsystem/submit/submitLogin>) before February 15 (of the first semester) or August 15 (of the second semester).

[Note] The above dates are for reference only.

Exact dates will be based on University regulations for the current academic year.

VII. University Regulations for Oral Defense (Degree Examination) – Attachment

TMU Oral defense use online system, please apply and check all information on the Academic Affairs Information System: <https://newacademic.tmu.edu.tw/>.

If you apply the oral defense, please notice the notification from Register Section and must join the orientation.

Related form:

※Download by student:

1. Taipei Medical University Payment Receipt for Student Thesis Review Fee

http://aca.tmu.edu.tw/download.php?dir=archive&filename=26_6cd49a86.pdf&title=%E8%87%BA%E5%8C%97%E9%86%AB%E5%AD%B8%E5%A4%A7%E5%AD%B8%E5%AD%B8%E7%94%9F%E8%AB%96%E6%96%87%E5%AF%A9%E6%9F%A5%E8%B2%BB%E6%94%B6%E6%93%9A%E6%B8%85%E5%86%8A.pdf

※Download by School

1. Taipei Medical University Thesis/Dissertation Defense Final Evaluation Sheet
2. Taipei Medical University Thesis/Dissertation Defense Evaluation Sheet
3. Application for Embargo of Thesis/Dissertation
4. Taipei Medical University Original Confidentiality Agreement & Sign-in Form
5. Taipei Medical University Graduate Thesis Certification

※Instruction for Electronic Submission of Thesis

Please refer to the website of TMU Library

Route: Main page of Library / Help / Thesis & Dissertation Submission / Submission

Website: <https://library.tmu.edu.tw/Forms/Form0404/Form040401.aspx>

Please be sure to guide carefully, you can avoid problems in the uploading process and reduce the situation of rejected.

臺北市醫學大學碩博士論文系統
Taipei Medical University Electronic Theses and Dissertations System

最新消息 News

「申請建檔帳號」流程說明如下：(2022-12-26)

(1) 109學年度第2學期起，須點擊左側「[申請建檔帳號](#)」，於跳出之頁面中，輸入淡醫大學的E-mail帳號及密碼，即可進入建檔頁面。

The application process is described below:
(1) From the second semester of the 109th academic year, you must register as a member by the top left of the website [Register]: use the Taipei Medical University E-mail account number and password to create an account.

申請建檔帳號
Register

使用學校 Email 帳號 (學號 @tmu.edu.tw) 登入
Log in with TMU E-mail (student ID @tmu.edu.tw)

登入

請輸入淡醫大學的E-mail帳號

請輸入密碼

忘記密碼

登入

【111學年度第1學期研究生論文上傳截止日為112年1月31日】(2022-12-25)

Please contact the library if you have any questions!

Contact: Chien Li-Ting

E-mail : etds@tmu.edu.tw

Tel : (02) 2736-1661 ext.2519

Fax : (02) 2737-5446

VIII. School Graduation Procedure Application Form

School of Nutrition and Health Sciences, TMU Graduation Procedure Application Form

Student I.D. : _____

Name : _____

E-mail(Personal) : _____

Cellphone : _____

Please proceed and sign according to order.

Thesis Advisor : _____

(Thesis completed, lab, keys, books, the materials, equipment and pharmaceuticals checked and turned over).

Chairman (Professor Suh-Ching Yang) : _____

Submit forms (for master' s program)

School (Ms. Yu-Ying Chao - Secretary) : _____

(Submitted one copy of thesis - in **black hardcover**, returned books and other matters affairs).

~Congratulations on your graduation~

IX. Scholarships and Other Reminders

※Scholarships

1. College of Nutrition International Exchange & Academic Activities Subsidy
2. Please refer to Office of Global Engagement: <https://oge.tmu.edu.tw/>

※Other Reminders

To facilitate and speed up communication, TMU emails will be used as the primary means of contact. Students should check their mail regularly to avoid missing messages.

X. Attachment: Doctoral Dissertation Format

I. General Format

1. The dissertation comprises three main parts: the preliminaries, the main text and the reference.
2. The dissertation must be written in Chinese (except for the English abstract), in horizontal alignment. Font size should not be too large or too small. **Font sizes of 14 for titles and 12 for text are recommended.**
3. Dissertation should be printed on A4 paper, about 210x297 mm, with letterpress or mimeograph printing on single side.
4. Text, table, figure and photo layout should be based on the following margin specifications:
Top: 2.5 cm; Right: 2.5 cm; Bottom: 2.5 cm; Left: 3.0 cm
The page number may be outside this range, but with no less than 1.8 cm margin (see Item 1 Rule 1 in IV. Rules for Main Text).
5. Dissertation must be double spaced. However, footnotes, references, table of content and appendices may be single spaced.
6. The Chinese and English abstracts should be no more than one page.
7. Page number layout: Layout for page number must be consistent. Arrange page numbers according to the following rules:
 - (1) Inside cover: Pagination not required.
 - (2) Examination Committee approval letter: Pagination not required.
 - (3) Authorization letters: Pagination not required
 - (4) Chinese abstract: Paged as I.
 - (5) English abstract: Paged as II.
 - (6) Other preliminaries are paged in order according to Roman numerals (III, IV, V, VI.....).
The preliminary section may include acknowledgements, table of content, list of tables and list of figures.
 - (7) Pagination for the main text is ordered in Arabic numerals, starting with page number "1".

II. Cover Page

1. Specification: Refer to the attached example.
2. Book spine: Refer to the attached example.
3. Cover color: Black for Department hardcover copy. Customize color for other hardcover and paperback copies.
4. Word color: Hardcover - stamped gold; paperback - black.

III. Content Order

1. First page: Taipei Medical University Graduate Thesis Certification.
2. Second page: Taipei Medical University / National Central Library Application Form for Delaying public Access to Thesis /Dissertations
3. Third page: Chinese abstract.
4. Fourth page: English abstract.
5. Fifth page: Dedication Page(Optional).
6. Sixth 6: Acknowledgements.
7. Seventh Page: Table of Contents (refer to the attached example).
8. Eighth 8: List of figures (refer to the attached example).
9. Ninth Page: List of tables.
10. Main text.

IV. Rules for Main Text

1. Page number is in Arabic numerals, centered at 1.8 cm from the bottom of the page or at 1.8 cm from the top right corner.
2. Each chapter must begin with a new page.
3. Experimental outcome tables and figures should be listed on a separate page and not mixed with text content. Each page should contain no more than two figures or tables. Figures and tables may be presented vertically or horizontally.
4. The title of tables should be placed above the tables, and the description place below the table. Figure title and description should be placed below the figure. Footnotes may be in either Chinese or English.
5. If experimental outcome includes photos, the photos must be printed on glossy photo paper and pasted within specified range. Photos must be originals. Photocopies are prohibited.
6. For reference in Chinese, refer to the regulations of Nutritional Sciences Journal. For reference in English, refer to the regulations of Journal of Nutrition:

V. Copies of dissertation to be submitted

1. Hardcover (black) Copy: to the Department.
2. Paperback Copy: 2 copies to the Academic Affairs Office (for submission to the National Central Library).

※Example of front cover

臺北醫學大學
保健營養學系
博士論文

Doctoral Dissertation
School of Nutrition and Health Sciences
Taipei Medical University

Title in Chinese
Title in English

研究生/ Graduate student : X X X

指導教授/Advisor : X X X, Ph.D.

共同指導教授/Co-advisor : X X X, Ph.D.

中華民國 11X 年 6 月

June 202X

※Example of book back

Taipei Medical University School of Nutrition and Health Sciences	Doctoral Dissertation	Title	Name XXX	202X
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Note: The following specifications may be used if the title consists of several separate parts.

Content

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Chapter Two Title

1. Introduction
2. Materials and Method (or Method and Procedure)
3. Results
4. Discussion

Chapter Three Title

1. Introduction
2. Materials and Method (or Method and Procedure)
3. Results
4. Discussion

Chapter Four Title

1. Introduction
2. Materials and Method (or Method and Procedure)
3. Results
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Chapter Five Conclusions

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