

Taipei Medical University
College of Nutrition
School of Nutrition and Health Sciences
Doctoral Program New Students Handbook



Sep 2020

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I. Instructor Profile

University Telephone : (02)2736-1661

Department Fax:(02)2737-3112

Name	Title	Expertise and Research Domain	Contact
系主任			
Hsieh Rong-Hong	Professor and Department Director, Associate Dean of College of Nutrition	<ul style="list-style-type: none"> ■Biological energetics ■Mitochondrial medicine ■Estimation of function and safety of health foods ■Molecular biology ■Nutritional biochemistry and metabolomics 	Campus Extension : 6557 hsiehrh@tmu.edu.tw
Emeritus Professor			
Hsieh Ming-Che	Emeritus Professor	Nutrition, nutrition and biochemistry, health food function evaluation, lipid and vitamin metabolism.	Campus Extension : 6541 clark@tmu.edu.tw
Yeh Sang-Ling	Emeritus Professor	Clinical nutrition, dietary therapy, nutrition for critical illness, nutritional assessment.	Campus Extension : None sangling@tmu.edu.tw
專任教師			
Jane C-J Chao	Professor and Dean of College of Nutrition	<ul style="list-style-type: none"> ■Effects of epidermal growth factor on regulation of growth, metabolism, and healing of the intestinal cells ■Application of Chinese herb cocktail to the prevention and therapy of chronic diseases and cancers ■Evaluation of functional foods ■Establishment of nutrition information on web and data analysis ■Association between dietary patterns and chronic disease 	Campus Extension : 6548 chenjui@tmu.edu.tw
Yue-Hwa Chen	Professor and Director of School of Food Safety	<ul style="list-style-type: none"> ■Nutrition ■Food safety ■Diet and cancer ■Nutritional pharmacology ■Phytochemistry 	Campus Extension : 6550 yuehwa@tmu.edu.tw

Shih-Yi Huang	Professor and Director of Graduate Institute of Metabolism and Obesity Science	<ul style="list-style-type: none"> ■Nutritional biochemistry ■Vitamin and lipid biochemistry ■Functional foods development 	Campus Extension : 6543 sihuang@tmu.edu.tw
Jiun-Rong Chen	Professor	<ul style="list-style-type: none"> ■Effects of soy protein or its hydrolysate on metabolic syndrome, renal failure, hypertension, or lipid metabolism ■Evaluation of functional foods 	Campus Extension : 6551 syunei@tmu.edu.tw
Suh-Ching Yang	Professor and Associate Dean of College of Nutrition	<ul style="list-style-type: none"> ■Alcoholic liver disease (ALD) ■The beneficial effects of fermented rice bran ■Nutritional supporting for Attention deficit hyperactivity Disorder (ADHD) 	Campus Extension : 6553 sokei@tmu.edu.tw
Shyh-Hsiang Lin	Professor and Director of Master's Program for the School of Food Safety	<ul style="list-style-type: none"> ■Food analysis ■Food chemistry ■Food processing 	Campus Extension : 6555 lin5611@tmu.edu.tw
Shwu-Huey Yang	Professor	<ul style="list-style-type: none"> ■Public health nutrition ■Community nutrition ■Nutrition epidemiology ■Nutrition education ■Clinical nutrition ■Vegetarian nutrition ■Pediatric nutrition ■Food production management 	Campus Extension : 6568 sherry@tmu.edu.tw
Yi-Wen Chien	Professor	<ul style="list-style-type: none"> ■Nutrition ■Clinical nutrition ■Nutritional biochemistry ■Community nutrition ■Pediatric nutrition ■Diet planning 	Campus Extension : 6556 ychien@tmu.edu.tw

Yi-Chun Chen	Professor(Administrative Instructor for graduates)	<ul style="list-style-type: none"> ■Maternal and child nutrition ■Nutrition education ■Behavior science ■Public health policy 	Campus Extension : 6559 yichun@tmu.edu.tw
Jung-Su Chang	Professor (Administrative Instructor for international students)	<ul style="list-style-type: none"> ■Obesity-related nutrition deficiency ■Anemia of inflammation ■Technology-based nutrition care ■Image-based dietary assessment ■3D food image 	Campus Extension : 6542 susanchang@tmu.edu.tw
Shih-Min Hsia	Professor (Administrative Instructor for undergraduate students)	<ul style="list-style-type: none"> ■Reproduction and endocrinology ■Effects of herbal extracts or nutrients on Leydig cells (testis) and granulosa cells (ovary) ■Effects of herbal extracts or nutrients on PCOS, dysmenorrhea, SLE, and female-related cancer (endometrial, ovary and breast cancer) ■Effects of herbal extracts or nutrients on age-related macular degeneration (AMD) 	Campus Extension : 6558 bryanhsia@tmu.edu.tw
Chiu-Li Yeh	Professor	<ul style="list-style-type: none"> ■Clinical nutrition ■Nutritional biochemistry ■Nutritional immunology 	Campus Extension : 6554 clyeh@tmu.edu.tw
Sing-Chung Li	Associate Professor	<ul style="list-style-type: none"> ■Nutrition and metabolic diseases ■Vitamin and mineral nutrition ■Disease-specific formula foods ■Health food function evaluation ■Dietary assessment ■Molecular nutrition 	Campus Extension : 6560 sinchung@tmu.edu.tw
Chun-Kuang Shih	Associate Professor	<ul style="list-style-type: none"> ■Diet and colorectal cancer ■Health-promoting effects of grains and dietary fiber ■Health-promoting effects of probiotics and fermented food 	Campus Extension : 6569 ckshih@tmu.edu.tw

Wan-Chun Chiu	Associate Professor	<ul style="list-style-type: none"> ■Effect of dietary fats on metabolic changes in postmenopausal condition ■Effects of Immunonutrients on immunomodulation in critical diseases ■Mitochondrial function in metabolic diseases ■Gut microbiota in health and disease 	Campus Extension : 6561 wanchun@tmu.edu.tw
Ya-Ling Chen	Assistant Professor	<ul style="list-style-type: none"> ■Nutrition ■therapeutic nutrition ■Alcoholic and non-alcoholic liver injury animal model application ■Alcoholic liver disease and non-alcoholic liver disease in animal study 	Campus Extension : 6547 ylchen01@tmu.edu.tw
Van Tuyen Duong	Assistant Professor	<ul style="list-style-type: none"> ■Dietary intake, metabolic syndrome, cardiovascular risks, and mortality in hemodialysis patients. ■Body composition and all-cause mortality in hemodialysis patients. ■Nutritional biomarkers in hemodialysis and peritoneal dialysis patients. ■Epidemiology study on hypertension, chronic kidney diseases. ■Evaluation of research instruments. ■Health literacy, healthy diet literacy in Asia. ■Fear, Anxiety, Depression, Health related quality of life. 	Campus Extension : 6545 tvduong@tmu.edu.tw

University Telephone : (02)2736-1661

Department Fax:(02)2737-3112

行政人員	
College Manager (Ms. Tsai Hui-Ru)	Campus Extension : 6538 tammy@tmu.edu.tw
College Secretary (Ms. Chang Hsin-Fang)	Campus Extension : 6540 vivian0221@tmu.edu.tw
College Project Assostent (Mr. Lin Ya Chen)	Campus Extension : 6544 yachenlin@tmu.edu.tw
Department Secretary (Ms. Chao Yu-Ying)	Campus Extension : 6562 cyyheidi@tmu.edu.tw
Technician (Instructor Peng Hsiang-Chi)	Campus Extension : 6546 hcpeng@tmu.edu.tw
Secretary of Chinese Taipei Society for the Study of Obesity (Ms. Wang Yi-Ru)	Campus Extension : 6565
653 Lab	Campus Extension : 6563
654 Lab	Campus Extension : 6564
655 Lab	Campus Extension : 6549
656 Lab	Campus Extension : 6566
657 Lab	Campus Extension : 6567
408 Lab	Campus Extension : 6505

II. Doctoral Program Graduation Procedure

Year	Required Completion for Graduation
First & Second Year	Complete all required graduation credits.
Third Year	Complete qualification examination within four years of enrollment. Upon passing, students will become doctoral candidates.
Fourth Year--	<ol style="list-style-type: none"> 1. After completing the dissertation and meeting the conditions of graduation requirements, students may apply for Degree Examination. 2. Stage 1 of Degree Examination: Document review. After initial review by the administrative instructor, the department will make the final decision. 3. Stage 2 of Degree Examination: Oral Defense. The dissertation advisor will submit a list of Oral Defense Committee members for approval by the Department Director, and subsequent selection by the Dean of College. 4. After passing the oral defense, submit application to the University for doctoral degree conferral.

III. Graduation Requirements for Doctoral Program

Graduation Requirements for Doctoral Program

Article 1 Duration of study: In accordance with University Regulations.

Article 2 Credits required for graduation:

1. For students enrolled in (before) academic Year 108, students are required to complete 32 credits or more (including 12 credits for graduation thesis). Credit requirements are as follow:

(1) Required courses: 26 credits (including 12 credits for graduation thesis and 0 credit for Research ethics).

(2) Elective courses: 6 credits (limited to 4 credits from other colleges; international students are exempt from this restriction).

2. For students enrolled in academic Year 109, students are required to complete 30 credits or more (including 12 credits for graduation thesis). Credit requirements are as follow:

(1) Required courses: 26 credits (including 12 credits for graduation thesis and 0 credit for Research ethics).

(2) Elective courses: 4 credits (International students could take other college' s Ph.D. courses.)

Article 3 Regulations for qualification examination:

1. After completing the required course credits, doctoral students may apply for the qualification examination. Each student is allowed maximum two qualification examinations, and shall withdraw from the University if they fail twice.

2. Application for the qualification examination must be submitted to the administrative instructor one month before the scheduled examination.

3. The examination is conducted by the qualification committee comprising 5-9 members convened by the dissertation advisor. At least one-third (inclusive) of the committee members must be from outside the University. Committee members from outside the University may include one member from outside the department. Committee members must be associate professor or above, or an attending physician with five or more years of seniority.

4. After passing the qualification examination, students will officially become doctoral candidates.

Article 4 Regulations for doctoral dissertation examination:

1. Doctoral candidates must meet the following qualifications to apply for dissertation exam:

- (1) Completed the required course for the program and passed the qualification examination.
- (2) The research completed during the doctoral program must be published in professional journals. In the published article, the primary thesis advisor or co-advisor must be the corresponding author or co-author. The content of the article must be consistent with the content of the doctoral dissertation, and the published pages must meet the following conditions: Listed in SCI/SSCI as the single, first author of the original academic thesis (acceptance letter is sufficient), and the total Impact Factor (IF) of all these must be ≥ 3.0 , calculated according to the five-year Impact Factor in the Journal Citation Reports (JCR).

2. Preliminary review of the doctoral dissertation

(1) Submission of the following documents:

- (i) Degree examination application
- (ii) Full transcript
- (iii) Certificate of qualification examination
- (iv) Proof of English proficiency
- (v) Proof of acceptance or publication of SCI paper
- (vi) List of recommended Examination Committee members
- (vii) Doctoral dissertation draft
- (viii) Two 2-inch photo in doctoral graduation cap (Doctoral attire may be rented from the Division of Property Management; the tassel must be on the left. Write student number and name on the back of the photos).
- (ix) Name in English.

(2) Students must pass the review by the Degree Examination Committee before applying for the Dissertation Examination with the University.

3. Students must pass one of the following English proficiency tests to be eligible for the Dissertation Examination:

- (1) IBT score of 71 points or above, intermediate and advanced English preliminary test (written test), TOEIC score of 700 points or above, or equivalent.
- (2) Students who have studied abroad (where English is the first official language) for one or more years (in the same unit for at least 6 months).
- (3) 4 credits of remedial English language courses (with at least 2 credits of English conversation in different classes. The other 2 credits may be courses listed by the University for graduate student English certification). Passing grade for the classes is

70 points or above. Students must also give oral thesis presentation at international conferences. Remedial credits are not counted toward graduation credits.

The definition of international conferences is as follow:

- (i) International conferences held by countries other than Taiwan and China (including Hong Kong and Macao).
- (ii) The conference is conducted in English.
- (iii) For participation to be valid, an International Seminar Oral Presentation Form must be filed with the School of Nutrition and Health Sciences Doctoral Program for the international conference participation, and approved by the Department Affairs Meeting.
- (iv) The following document of proof must be submitted after the conference: registration receipt, oral report acceptance letter, oral report completion certificate.

4. The Department recommends 5-9 members for the Doctoral Examination Committee, of which no more than one-third are from outside the University. The Dean of the Department then selects the Committee members from the list of recommendations and appoint one to be the convenor. The thesis advisor and co-advisor shall not be the convenor. For committee member qualifications, please refer to the University Regulations for details.

5. The Doctoral Degree Examination for doctoral candidate is conducted orally according to the following regulations:

- (1) The examination is opened to the public. The time, place and thesis title for the examination must be announced in advance.
- (2) The Degree Examination Committee members shall be present for the examination and shall not appoint a representative to attend on their behalf. At least 5 Committee members must be present for the examination to proceed.
- (3) The full score for the Degree Examination is 100 points, and passing grade is 70 points, calculated as the average of scores given by the attending Committee members. However, if a failing score is given by one-third or more of the attending Committee members, the score is a failing score and not determined by the average score. Candidates who fail the examination may apply to re-take the examination 6 months after.
- (4) If the Degree Examination Committee verifies that a thesis involved plagiarism or fraud, a failing score is given.
- (5) After passing the Doctoral Degree Examination, students shall revise their thesis according to the Committee's feedback and then apply to the University for their Diploma.

IV · List of Courses

List of Courses for Ph.D. Program in School of Nutrition and Health Sciences in TMU

(Applicable to Newly-Admitted Students from 109 Academic Year: [Click](#))

V. Thesis Topic and Thesis Advisor Selection

Thesis Topic and Thesis Advisor Selection

Revised and approved by the Department Affairs Meeting on August 11, 2009

1. Purpose

These principles for selecting thesis advisor are formulated to ensure that students successfully complete their research and are in balanced development.

2. Principles

Department instructors who are assistant professors or above have the responsibility, right and obligation to be master's thesis advisors. Students may only select instructors from the Department as their thesis advisor. To request an instructor from other department or university to co-advise with a full-time Department instructor, students must submit their request to the Department Director. The request must be approved by the Department Affairs Meeting.

3. Implementation

After registration, a forum will be held for new students and their instructors to facilitate understanding among new student and their instructors. After meeting with each professor, students will select their thesis advisor from the Department according to their preference. Students must submit their Thesis Advisor Consent Form to the administrative instructor before the start of the new semester.

4. Other Matters

To make changes after selecting their research lab and thesis advisor, students must obtain the consent of the original advisor and next advisor in accordance with the abovementioned principles. The change must be approved by the Department Director to proceed with advisor change. Each student is limited to one advisor change.

臺北醫學大學保健營養學系碩/博士班論文指導教授同意單

School of Nutrition and Health Sciences, TMU

Master's/ Doctoral Dissertation Advisor Consent Form

姓名 Name		學號 Student ID	
住址 Address			
常用電子信箱 E-mail			
電話 Telephone	住家 Home : 手機 Cell Phone :		
研究主題 (暫定) Thesis Topic (Provisional)			
論文指導教授簽章 Signature of Thesis Advisor			
共同指導教授簽章 Signature of Co-Advisor			
系主任簽章 Signature of Chairman		行政老師簽章 Signature of Admin-Instructor	

本人已詳閱並願意遵循_____年度保健營養學系碩士班新生手冊內所列之畢業相關規定 ;若無法達到該畢業規定，本人同意延後或放棄學位論文審查資格。

I have read and agree to comply with the graduation regulations listed in the _____ (Academic year) School of Nutrition and Health Sciences Handbook for Doctoral Program New Students Handbook. If I cannot meet the graduation requirements, I agree to postpone or relinquish my eligibility for dissertation review.

研究生簽章 Signature of Graduate Student : _____

臺北醫學大學保健營養學系碩/博士班指導教授異動申請表

School of Nutrition and Health Sciences

Change Master's/ Doctoral Dissertation Advisor Form

姓名 Name		學號 Student I.D.	
電子信箱 E-mail			
手機號碼 Cell phone			
<p>本人擬申請更換指導教授，原因如下，呈請同意。</p> <p>原因 Reason :</p> <p>研究生簽章 Signature of Graduate Student : _____</p> <p>日期 Date : _____</p>			
原指導老師簽章 Signature of Original Advisor		異動後指導老師簽章 Signature of New Advisor	
行政老師簽章 Signature of Admin-Instructor		系主任簽章 Signature of Chairman	

VI .Doctoral Dissertation **Proposal** (Examination) Documents for School of Nutrition and Health Sciences

School of Nutrition and Health Sciences Application Form for Doctoral Proposal Defense (Qualification Examination)

申請日期(Date) :

<p>1. 學生姓名及學號 Student' s name and ID number :</p> <p>2. 審查日期(Date of proposal defense) :</p> <p>3. 審查地點(Defense venue) :</p> <p>4. 論文計畫題目(Proposal title) :</p> <p>5. 指導教授(Advisor) : _____</p> <p>6. 行政老師(Administrative teacher) : _____</p> <p>7. 系 主 任(Chair of school of Nutrition and Health Sciences) : _____</p> <p>8. 繳交資料(Application) : A.申請單(Supplication form) B.審查委員名單(List of committee members)</p>

碩/博士班論文計畫審查委員名單
List of committee members

學生姓名及學號 Student' s name and ID no. : _____

論文計畫題目 Proposal title : _____

指導教授 Advisor : _____

審查委員名單 Committee member list :

召集人 Chair/ 委員 Member	姓名 Name	職稱 Position Title	服務單位 Affiliation	校外/校內系外/ 系內 School/Institute	備註 Remark (如共同指導教授) (Ex. Co-advisor)

指導教授簽名 Signature of Advisor

系主任簽名 Signature of Chair of School of Nutrition and Health Sciences

保健營養學系碩/博士班論文計畫(資格考)審查表

School of Nutrition and Health Sciences

Master's /Doctoral Proposal Defense (Qualification Examination) Review Form

(如有五位委員請自行影印五份)

(Please make 5 photocopies if there are 5 Committee members)

保健營養學系 碩/博士班論文計畫(資格考)審查表 School of Nutrition and Health Sciences Master's /Doctoral Proposal Defense (Qualification Examination) Review Form			
報告者 Student Name		學號 Student I.D. Number	
日期 Date		地點 Venue	
論文計畫題目 Dissertation Proposal Topic			
評語及建議 Comments and Suggestions			
審查結果 Review Outcome	<input type="checkbox"/> 通過 <input type="checkbox"/> Minor revision <input type="checkbox"/> Major revision <input type="checkbox"/> 不通過		
審查委員 Review Committee Member		審查委員簽章 Review Committee Member Signature	

保健營養學系碩/博士班論文計畫(資格考)審查證明

School of Nutrition and Health Sciences

Master's /Doctoral Proposal Defense(Qualification Examination) Certificate of Review

茲證明保健營養學系博士班學生_____以論文計畫題目_____

通過博士班論文計畫審查。

It is hereby certified that _____, doctoral student at the School of Nutrition and Health Sciences has passed the review for the proposal defense of the dissertation entitled_____.

審查委員 Review Committee Member : _____ 簽章 Signature

_____ 簽章 Signature

_____ 簽章 Signature

_____ 簽章 Signature

指導教授 Dissertation Advisor : _____ 簽章 Signature

備註 Note :

日期 Date: _____(年 yyyy)_____(月 mm)_____(日 dd)

保健營養學系碩/博士班論文計畫審查費收據清冊
School of Nutrition and Health Sciences
Payment Receipt for Master's /Doctoral Proposal Defense Review Fee

學生姓名及學號 Student Name and Student Number :

論文題目 Dissertation Title :

審查日期 Review Date : _____(yyyy)_____(mm)_____(dd)

No.	委員姓名 Name of Committee Member	身分證字 號 ID Number	實領金額 Amount Received	簽章 Signature	戶籍住址(區、里、鄰 請務必填寫) Address of Residence (Please include district, village, neighborhood)
1					縣(市) 市區鄉鎮 村里 鄰 路(街) 段 巷 弄 號 樓之
2					縣(市) 市區鄉鎮 村里 鄰 路(街) 段 巷 弄 號 樓之
3					縣(市) 市區鄉鎮 村里 鄰 路(街) 段 巷 弄 號 樓之
4					縣(市) 市區鄉鎮 村里 鄰 路(街) 段 巷 弄 號 樓之
5					縣(市) 市區鄉鎮 村里 鄰 路(街) 段 巷 弄 號 樓之

合計新台幣 (請用國字大寫, 如: 壹仟元整) :

Total: N.T. Dollars _____ only (Please spell out the dollar amount, e.g. One Thousand Dollar Only).

* 校外委員 1,000 元, 校內系外委員 600 元, 系內委員不支領。

* Committee member from outside the University: NT\$1000; Committee member from outside the Department: NT\$600. Committee member from the Department is unpaid.

行政老師 Administrative Instructor : _____ 系主任 Department Director : _____

指導教授 Dissertation Advisor _____ 身分證字號(代付款用)ID Numbe : _____

◎完成論文計畫審查請繳交

1. 論文計畫審查證明(正本) · 請自行影印一份副本查存
2. 審查費收據清冊(正本)
3. 每位博士生論文計畫審查得申請餐費 600 元 · 請使用保健系碩博士班經費預算(預算編號為 109-6202-002-101) · 自行核銷經費。

◎After the dissertation proposal review, submit the following:

1. Dissertation proposal Certificate of Review (original). Please keep a personal photocopy.
2. Payment receipt for the review fee (Original).
3. Each doctoral student may apply for a NT\$600 meal reimbursement for the doctoral dissertation proposal defense through the Department of Nutrition and Health Sciences Master's and Doctoral Program Budget (Budget code: 109-6202-002-101).

VII. University Regulations for Oral Defense (Degree Examination)

1. Graduate students should apply for their Degree Examination before the deadline in mid-October (the first semester) or late March (of the second semester). **The exact dates are based on the University Calendar for the current academic year.** (Please apply through the Academic Affairs Information System: <https://newacademic.tmu.edu.tw/>). Submit application documents and two 2-inch photos in master/doctoral commencement cap to the Administrative Instruction Section (collected by the master's program class representative and submitted together).
2. Oral defense must be completed by the schedule that Registration Group announce, After the Degree Examination, the graduate student must immediately submit the **Taipei Medical University Payment Receipt** for Student Thesis Review Fee + **the poster that you posting at 1st floor** to the Department Secretary's Office. Each doctoral student may apply for a NT\$800 meal reimbursement for the doctoral oral defense through the School of Nutrition and Health Sciences Master's and Doctoral Program Budget (Budget Code: 109-6202-002-101). For details, please contact Miss Peng Hsiang-Chi.
3. Submit all the oral defense result to the administrative instructor.
4. After documents have been confirmed and approved, program office will receive qualified list from Registration Section. Student may fill out graduation forms one work day after notification by program office. Diploma can be obtained after graduation forms are submitted. And please hand in the thesis with hardcover to program office.
5. Obtain the doctoral and master' s dissertation e-file upload authorization from the National Digital Library of Theses and Dissertations in Taiwan website (<http://ndltd.ncl.edu.tw/cgi-bin/gs32/gswweb.cgi/ccd=0xPR4x/webmge?Geticket=1>), and submit an electronic copy of dissertation to the University Library website (<http://cetd.tmu.edu.tw/etdsystem/submit/submitLogin>) before February 15 (of the first semester) or August 15 (of the second semester).

[Note] The above dates are for reference only.

Exact dates will be based on University regulations for the current academic year.

VIII. University Regulations for Oral Defense (Degree Examination) – Attachment

TMU Oral defense use online system, please apply and check all information on the Academic Affairs Information System: <https://newacademic.tmu.edu.tw/>.

If you apply the oral defense, please notice the notification from Register Section and must join the orientation.

Related form:

※Download by student:

1. Taipei Medical University Payment Receipt for Student Thesis Review Fee

http://aca.tmu.edu.tw/download.php?dir=archive&filename=26_6cd49a86.pdf&title=%E8%87%BA%E5%8C%97%E9%86%AB%E5%AD%B8%E5%A4%A7%E5%AD%B8%E5%AD%B8%E7%94%9F%E8%AB%96%E6%96%87%E5%AF%A9%E6%9F%A5%E8%B2%BB%E6%94%B6%E6%93%9A%E6%B8%85%E5%86%8A.pdf

※Download by department

1. Taipei Medical University Thesis/Dissertation Defense Final Evaluation Sheet
2. Taipei Medical University Thesis/Dissertation Defense Evaluation Sheet
3. Application for Embargo of Thesis/Dissertation
4. Taipei Medical University Original Confidentiality Agreement & Sign-in Form
5. Taipei Medical University Graduate Thesis Certification

臺北醫學大學保健營養學系博士班學位考試申請書

Taipei Medical University School of Nutrition and Health Sciences Doctoral Degree
Examination Application Form

姓名 Student Name : _____ 學號 Student I.D.Number : _____

論文題目 Dissertation Title

中文 Chinese : _____

英文 English : _____

已修畢學分數：必修____學分、選修____學分

Number of graduation credits completed : Required courses____Credits, Elective courses:____Credits.

檢附文件，請依序排列 Attach documents in the following order:

- 1.英文能力證明影本乙份 One copy of Proof of English Proficiency.
- 2.期刊發表文章影本每篇各乙份 One copy of each article published in journal.
- 3.臺北醫學大學博士學位考試申請書正本乙份 One original Taipei Medical University Doctoral Degree Examination Application Form.
- 4.博士戴帽照二吋二張 Two 2-inch photos in doctoral graduation cap.

申請人簽章： Applicant Signature：	
指導教授簽章： Dissertation Advisor Signature：	
系主任簽章： Department Director Signature：	

Date of Application: _____(yyyy)_____(mm)_____(dd)

Taipei Medical University Disclosure Consent Form for Electronic and Paper Copy of Thesis Bibliography

Instruction for Electronic Submission of Thesis

1. National Central Library - [National Digital Library of Theses and Dissertations in Taiwan.](#)



2. University Library--Taipei Medical University Electronic Theses & Dissertations Service



Please contact the library if you have any questions!

Contact: Chien Li-Ting

E-mail : etds@tmu.edu.tw

Tel : (02) 2736-1661 ext.2519

Fax : (02) 2737-5446

IX. Department Graduation Procedure Application Form

School of Nutrition and Health Sciences, TMU

Graduation Procedure Application Form

Student I.D. : _____

Name : _____

E-mail(Personal) : _____

Cellphone : _____

Please proceed and sign according to order.

Thesis Advisor : _____

(Thesis completed, lab, keys, books, the materials, equipment and pharmaceuticals checked and turned over).

Department (Ms. Chao Yu-Ying, Secretary) : _____

(Submitted one copy of thesis - **in black hardcover**, returned books and other matters affairs).

Department Director (Professor Hsieh Rong-Hong) : _____

Submit forms (for master's program)

Administrative instructor (Professor Chang Jung-Su) : _____

Please complete the Department Graduation Procedure first, after this form has been fully signed, the administrative instructor will signed University's Graduation Procedure Application Form.

~Congratulations on your graduation~

X. Scholarships and Other Reminders

1. Scholarships

Please refer to Office of Global Engagement: <https://oge.tmu.edu.tw/>

2. Other Reminders

To facilitate and speed up communication, emails will be used as the primary means of contact. Students should check their mail regularly to avoid missing messages.

Attachment: Master's Thesis Format

I. General Format

1. The dissertation comprises three main parts: the preliminaries, the main text and the reference.
2. The dissertation must be written in Chinese (except for the English abstract), in horizontal alignment. Font size should not be too large or too small. **Font sizes of 14 for titles and 12 for text are recommended.**
3. Dissertation should be printed on A4 paper, about 210x297 mm, with letterpress or mimeograph printing on single side.
4. Text, table, figure and photo layout should be based on the following margin specifications:
Top: 2.5 cm; Right: 2.5 cm; Bottom: 2.5 cm; Left: 3.0 cm
The page number may be outside this range, but with no less than 1.8 cm margin (see Item 1 Rule 1 in IV. Rules for Main Text).
5. Dissertation must be double spaced. However, footnotes, references, table of content and appendices may be single spaced.
6. The Chinese and English abstracts should be no more than one page.
7. Page number layout: Layout for page number must be consistent. Arrange page numbers according to the following rules:
 - (1) Inside cover: Pagination not required.
 - (2) Examination Committee approval letter: Pagination not required.
 - (3) Authorization letters: Pagination not required
 - (4) Chinese abstract: Paged as I.
 - (5) English abstract: Paged as II.
 - (6) Other preliminaries are paged in order according to Roman numerals (III, IV, V, VI.....).
The preliminary section may include acknowledgements, table of content, list of tables and list of figures.
 - (7) Pagination for the main text is ordered in Arabic numerals, starting with page number "1".

II. Cover Page

1. Specification: Refer to the attached example.
2. Book spine: Refer to the attached example.
3. Cover color: Black for Department hardcover copy. Customize color for other hardcover and paperback copies.
4. Word color: Hardcover - stamped gold; paperback - black.

III. Content Order

1. First page: Taipei Medical University Graduate Thesis Certification.
2. Second page: Taipei Medical University / National Central Library Application Form for Delaying public Access to Thesis /Dissertations
3. Third page: Chinese abstract.
4. Fourth page: English abstract.
5. Fifth page: Dedication Page(Optional).
6. Sixth 6: Acknowledgements.
7. Seventh Page: Table of Contents (refer to the attached example).
8. Eighth 8: List of figures (refer to the attached example).
9. Ninth Page: List of tables.
10. Main text.

IV. Rules for Main Text

1. Page number is in Arabic numerals, centered at 1.8 cm from the bottom of the page or at 1.8 cm from the top right corner.
2. Each chapter must begin with a new page.
3. Experimental outcome tables and figures should be listed on a separate page and not mixed with text content. Each page should contain no more than two figures or tables. Figures and tables may be presented vertically or horizontally.
4. The title of tables should be placed above the tables, and the description place below the table. Figure title and description should be placed below the figure. Footnotes may be in either Chinese or English.
5. If experimental outcome includes photos, the photos must be printed on glossy photo paper and pasted within specified range. Photos must be originals. Photocopies are prohibited.
6. For reference in Chinese, refer to the regulations of Nutritional Sciences Journal. For reference in English, refer to the regulations of Journal of Nutrition:

V. Copies of dissertation to be submitted

1. Hardcover (black) Copy: to the Department.
2. Paperback Copy: One copy to the Academic Affairs Office (for submission to the National Central Library).

【Example of front cover】

臺北醫學大學
保健營養學系
博士論文

Doctoral Dissertation
School of Nutrition and Health Sciences
Taipei Medical University

Title in Chinese

Title in English

研究生/ Graduate student : X X X

指導教授/Advisor : X X X, Ph.D.

共同指導教授/Co-advisor : X X X, Ph.D.

中華民國 111 年 6 月

June 2022

Taipei Medical University
Ph.D. Program in School of
Nutrition and Health
Sciences

Doctoral Dissertation

Title

Name XXX

202X

Content

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Note: The following specifications may be used if the title consists of several separate parts.

Content

Chapter One Literature Review

Chapter Two Title

1. Introduction
2. Materials and Method (or Method and Procedure)
3. Results
4. Discussion

Chapter Three Title

1. Introduction
2. Materials and Method (or Method and Procedure)
3. Results
4. Discussion

Chapter Four Title

1. Introduction
2. Materials and Method (or Method and Procedure)
3. Results
4. Discussion

Chapter Five Conclusions

References

Appendix 1

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