

Graduate Program Regulations for Master Program and Ph.D. Program in School of Nutrition and Health Sciences, Taipei Medical University

Established and Approved by the Department Affairs Meeting on June 14, 2006
Amended and Approved by the Department Affairs Meeting on May 11, 2010
Amended and Approved by the Department Affairs Meeting on November 9, 2010
Amended and Approved by the Department Affairs Meeting on May 8, 2012
Amended and Approved by the Department Affairs Meeting on January 8, 2013
Established and Approved by the Department Affairs Meeting on May 14, 2013
Established and Approved by the Department Affairs Meeting on January 13, 2015
Amended and Approved by the Provisional Meeting on March 30, 2015
Amended and Approved by the Academic Affairs Meeting on April 10, 2015
Amended and Approved by the Department Affairs Meeting on November 10, 2015
Amended and Approved by the Department Affairs Meeting on March 8, 2016
Amended and Approved by the Department Affairs Meeting on April 7, 2016
Amended and Approved by the Academic Affairs Meeting on May 17, 2016
Amended and Approved by the Department Affairs Meeting on November 14, 2017
Amended and Approved by the Department Affairs Meeting on May 8, 2018
Amended and Approved by the Academic Affairs Meeting on September 18, 2018
Amended and Approved by the Department Affairs Meeting on May 12, 2020
Amended and Approved by the Academic Affairs Meeting on September 23, 2020
Amended and Approved by the Department Affairs Meeting on April 26, 2021
Amended and Approved by the Academic Affairs Meeting on May 19, 2021
Amended and Approved by the Department Affairs Meeting on September 13, 2022
Amended and Approved by the Department Affairs Meeting on October 12, 2022
Amended and Approved by the Academic Affairs Meeting on December 6, 2022
Amended and Approved by the Department Affairs Meeting on May 7, 2024
Amended and Approved by the Academic Affairs Meeting on May 17, 2024

Chapter 1 Master Program and In-Service Master Program

Article I (Study Period)

Study Period: According to the Taipei Medical University (TMU) Academic Regulations.

Article II (Credits Required for Graduation)

Credits Required for Graduation:

- I. Courses must be taken according to the List of Courses for each program promulgated by the Office of Academic Affairs.
- II. International students may use master's or doctoral credits from other schools/departments as graduation credits.
- III. Domestic students, overseas Chinese students, and Mainland Chinese students who were not enrolled in related school / departments of Nutritional Science before admission, or who

were admitted to the school /department with equivalent academic qualifications, must make up for any deficiencies if they have not previously completed courses in “Nutrition” and “Therapeutic Nutrition” of at least 4 credits each. They are required to take undergraduate courses offered by the school's faculty, including at least 3 credits in “Nutrition” and at least 2 credits in “Therapeutic Nutrition”. These remedial credits do not count towards the graduation credit requirements.

Article III (Thesis Proposal Examination)

Master's Thesis Proposal Examination:

- I. Graduate students applying for the degree examination must complete the thesis proposal examination at least one semester before graduation.
- II. The examination will be conducted orally and in writing by a committee formed by the school. The review forms and certification must be filed with the school for record.

Article IV (Degree Examination)

Master's Degree Examination:

- I. The research topic must be related to the field of nutrition. Students must complete the required credits and pass the university's graduate English certification, as per the university's guidelines, starting from the academic year 2023.
- II. The Master's degree examination committee is composed of three to five members recommended by the advisor. External committee members should not exceed one-third of the total, and the department chairperson appoints one member as the convener. Neither the advisor nor the co-advisor may serve as the convener.

Chapter 2 Ph.D. Program

Article I (Study Period)

According to the Taipei Medical University Academic Regulations.

Article II (Credits Required for Graduation)

Credits Required for Graduation:

- I. Courses must be taken according to the List of Courses for each program promulgated by the Office of Academic Affairs.
- II. International students may use doctoral credits from other schools/departments as graduation credits.
- III. Domestic students, overseas Chinese students, and Mainland Chinese students who were not enrolled in related school / departments of Nutritional Science before admission, or who were admitted to the school /department with equivalent academic qualifications, must make up for any deficiencies if they have not previously completed courses in “Nutrition” and “Therapeutic Nutrition” of at least 4 credits each. They are required to take undergraduate courses offered by the school's faculty, including at least 3 credits in “Nutrition” and at least 2 credits in “Therapeutic Nutrition”. These remedial credits do not count towards the graduation credit requirements.

Article III (Qualification Examination)

Ph.D.'s Qualification Examination:

- I. Doctoral students may apply for the qualification examination after completing two-thirds of the required credits.
- II. The application for the qualification examination should be submitted to the administrative teacher one month prior to the scheduled examination.
- III. The qualification examination committee is composed of five to nine members recommended by the advisor, with at least one-third of the members being external. The external members may include one member from outside the department. Committee members must be associate professors or higher, or have at least five years of experience as attending physicians.
- IV. Upon passing the qualification examination, the student becomes a doctoral candidate. Students may take the examination a maximum of two times. Failure to pass will result in dismissal from the program.

Article IV (Degree Examination)

Ph.D.'s Degree Examination:

- I. The research topic of the doctoral candidate must be related to the field of nutrition. The candidate must complete the required and elective credits and pass the qualifying examination for at least one semester before applying for the dissertation examination.
- II. Preliminary Review of the Doctoral Degree Examination within the school: Before applying for the doctoral degree examination, the following materials must be submitted to and approved by the school meeting before the application can be submitted to the TMU:
 - (I) Ph.D.'s Dissertation Abstract
 - (II) Proof of SCI Journal Publication Acceptance or Publication (including journal field ranking): Research results completed during the doctoral program must be published in professional journals. The main advisor or co-advisor must be listed as the corresponding or co-corresponding author on the published journal articles. The content of the publications must align with the dissertation content, and the publications must meet the following criteria: The student must be the sole first author of the original academic papers published in SCI/SSCI journals (acceptance letters are also acceptable), and the total impact factor (IF) of all the papers must be at least 3.0. The IF scores are calculated based on the JCR announcements from the past five years.
 - (III) Proof of English Proficiency: The student must pass one of the following English proficiency tests:
 1. Students admitted in or before the academic year Fall 2023 must pass IBT with a score of 71 or higher, the intermediate-advanced English test (written test), TOEIC with a score of 700 or higher, or an equivalent English proficiency test. Students admitted in or after the academic year Fall 2024

must pass the university's language proficiency reference indicator CEFR level B2.

2. Experience of studying abroad for at least one year in a country where English is the official language (with at least 6 months in the same institution).
3. Completion of 4 credits in English language courses (with at least 2 credits in College English (I) or (II) courses from different classes; the remaining 2 credits can be chosen from the courses listed in the TMU's graduate student English certification guidelines) with a passing grade of 70 or higher, and oral presentation of the paper at an international conference. These credits do not count towards graduation credits.

The criteria for international conferences are as follows:

- (1) The conference must be held in a country other than Taiwan, China (including Hong Kong and Macau).
- (2) The conference must use English as the official language.
- (3) To participate in an international conference, the student must fill out the application form for oral presentation at an international conference in the Department of Public Health and Nutrition's doctoral program and obtain approval from the department meeting.
- (4) After the conference, the student must submit the following documents: registration proof, proof of acceptance for oral presentation, and proof of completed oral presentation.

III. The doctoral degree examination committee shall be composed of five to nine members recommended by the school, with at least one-third of the members being external. The dean selects the members and appoints one as the convener. Neither the advisor nor the co-advisor may serve as the convener. The

qualifications of the committee members should refer to the TMU's regulations.

- IV. The doctoral degree examination for doctoral candidates shall be conducted orally and handled as follows:
- (I) The examination shall be conducted publicly in principle, and the time, place, and dissertation topic must be announced in advance.
 - (II) Committee members must attend the examination in person and cannot delegate others to represent them. The examination committee must have at least five members present to proceed.
 - (III) The passing grade for the degree examination is 70, with a maximum score of 100. The final score is determined by averaging the scores given by the attending committee members. If one-third or more of the attending members fail the student, the examination is considered failed and no average score is calculated. If the student fails the degree examination, they may reapply after six months.

Chapter 3: General Regulations for Theses and Dissertations

Article 1 (Originality Check)

Graduate students must provide a Turnitin check report for the dissertation at the degree examination. Any confirmed cases of plagiarism or fraud will result in failure.

Article 2 (Issuance of Degree Certificate)

Upon passing the degree examination, the student must revise the dissertation according to the committee's feedback and complete the TMU's graduation procedures to receive the degree certificate.

Chapter 4 Miscellaneous

Article 1 (Unaddressed Matters)

Any matters not covered in these regulations are to be handled in accordance with the relevant rules of the Ministry of Education and the TMU.

Article 2 (Approval Authority)

These regulations are implemented upon approval by the Academic Affairs Meeting and the President. Amendments follow the same procedure.

*** The Chinese version of the Guidelines shall prevail in case of any discrepancy or inconsistency between Chinese version and its English translation.**